BLUE SPRINGS
PUBLIC SAFETY CITIZENS ADVISORY BOARD MEETING

July 22, 2025
6:00p.m.
Howard L. Brown Public Safety Building - 1100 SW Smith Street, Blue Springs, MO 64015

BOARD MEMBERS PRESENT:
Chairperson Matt Calhoun
Vice Chairperson – vacant
Kyle Boyce
Drew Koehler
Michael Kruger
Hayley Prins

ALSO PRESENT:
Council member Katie Tholen- Non-Voting - ABSENT
Student Representative A'Mya Criglar - Non-Voting - ABSENT
Chief Robert Muenz- Non-Voting
Recording Secretary Tammy Kunkel- Non-Voting

CALL MEETING TO ORDER:
Chairperson Calhoun called the Public Safety Citizens' Advisory Board to order at 6:00 p.m.

APPROVE JUNE BOARD MINUTES:
Chairperson Calhoun moved to approve the minutes of the June 24, 2025 Public Safety Citizens' Advisory Board meeting. Motion seconded by board member Koehler and carried with the following votes:

Chairperson Calhoun - AYE	Vice Chairperson – vacant
Board member Boyce - AYE	Board member Koehler – AYE
Board member Kruger - AYE	Board member Prins – AYE

VISITOR REQUEST FOR ITEM TO BE DISCUSSED AT NEXT MEETING:
N/A

PRESENTATION BY CHRISTINE CATES REGARDING PSST FUNDS:
Christine Cates gave a presentation explaining the collection and use of PSST funds.

PSST FINANCIAL REPORT:
Christine Cates presented the financial report regarding The Public Safety Sales Tax monthly financial statement for month ending June 30, 2025.

The 1/2% Public Safety sales tax is imposed on all taxable goods and services within the City limits of Blue Springs and can only be used for public safety purposes. The tax went into effect on October 1, 2011. The detailed budget for the Public Safety Sales Tax Fund can be found on page 87 of the 2024-25 adopted budget. For the month of June, the City received 110% budgeted revenues and 109% of revenue received last year. For the fiscal year, PSST sales tax revenues are $191,125 or 5.2% over budget.

Board members had discussion regarding June financials. Chairperson Calhoun moved to approve the PSST Financial report. Motion seconded by Board member Koehler and carried with the following votes:

Chairperson Calhoun - AYE	Vice Chairperson – vacant
Board member Boyce - AYE	Board member Koehler – AYE
Board member Kruger - AYE	Board member Prins – AYE

PSST FACILITIES REPORT:
Chief Muenz gave the PSST Facilities Report regarding the Blue Springs Public Safety Building.

The HVAC system chiller continues to be an issue. It is still working at half capacity and what was thought to be fixed was not fixed. Parks Maintenance has been in contact with the vendor about replacement. The plan at this point is to continue to keep the chiller operating as long as possible while a replacement is ordered. The replacement chiller will be covered under warranty, but some electrical and crane cost to install it will not be covered. The chiller will take about 6 months to build when ordered. After further negotiation and meetings with the vendor they have agreed to pay 2/3 of the new chiller cost. The City will be responsible for the remaining balance and crane rental and electrical cost to install the chiller. The new chiller will have a six month warranty from the factory. A new chiller has been ordered and a contract is being prepared for Council approval.

The bollards in the front of the building are crumbling and will need to be repaired but will need to be funded in a future budget. The estimated cost to repair the bollards is approximately $9000.00.

Funds in the amount of $7000.00 have been requested in the next fiscal year to repair/lift the concrete outside the Community Services Bureau entrance and the south employee entrance.

PUBLIC SAFETY SALES TAX GOALS/PROJECTS UPDATES & POLICE DEPARTMENT REPORT:
The board discussed the 56th quarterly report, vacancies, new hires, response times and the crime-overview report. Upcoming events Fall Fun Fest (September 18 – 21) and National Night Out (October 7) were discussed.

ANNUAL FORUM DISCUSSION:
"Crime in Your Community – A Discussion for a Safer Blue Springs" is scheduled for October 28. Chief Muenz presented a flyer that will be used to inform the community of the event. Information will be provided to HOA's, VIPS and City employees as well.

REQUEST FOR ITEMS TO BE DISCUSSED AT NEXT MEETING:
N/A

ADJOURNMENT:
There was no further business to come before the board. Chairperson Calhoun moved the meeting be adjourned. Motion seconded by Board member Prins and carried unanimously.

Matt Calhoun, Chairperson

Attest: Tammy Kunkel, Recording Secretary